

Academic Plan

First Semester

Code	Subject	Credits
BCA 101	Introduction to Church Administration	3
BCA 102	Introduction to the Old Testament	3
BCA 103	Introduction to the New Testament	3
BCA 104	English Composition	3
BCA 105	College Study Skills	3
	Total:	15

Second Semester

Code	Subject	Credits
BCA 201	Principles of Church Governance	3
BCA 202	Christian Ethics & Organizational Integrity	3
BCA 203	Church History Overview	3
BCA 204	Communication & Administrative Writing	3
BCA 205	Critical Thinking	3
	Total:	15

Third Semester

Code	Subject	Credits
BCA 301	Financial Stewardship in Churches	3
BCA 302	Budgeting & Resource Management	3
BCA 303	Organizational Behavior in Ministry	3
BCA 304	Legal & Ethical Issues in Church Administration	3
BCA 305	Elective	3
	Total:	15

Fourth Semester

Code	Subject	Credits
BCA 401	Church Policies & Procedures	3
BCA 402	Human Resource & Volunteer Management	3
BCA 403	Risk Management & Compliance in Churches	3
BCA 404	Research Writing	3
BCA 405	Elective	3
	Total:	15

Fifth Semester

Code	Subject	Credits
BCA 501	Strategic Planning for Churches	3
BCA 502	Facilities & Asset Management	3
BCA 503	Church Information Systems & Technology	3
BCA 504	Conflict Resolution in Ministry Organizations	3
BCA 505	Elective	3
	Total:	15

Sixth Semester

Code	Subject	Credits
BCA 601	Ministry Project Management	3
BCA 602	Church Marketing & Community Engagement	3
BCA 603	Leadership for Administrative Teams	2
BCA 604	Fund Development & Stewardship Campaigns	3
BCA 605	Elective	3
	Total:	15

Seventh Semester

Code	Subject	Credits
BCA 701	Advanced Church Administration Seminar	3
BCA 702	Contemporary Issues in Church Management	3
BCA 703	Organizational Development in Ministry	3
BCA 704	Research Methods in Church Administration	3
BCA 705	Elective	3
	Total:	15

Eight Semester

Code	Subject	Credits
BCA 801	Church Administration Internship	6
BCA 802	Capstone Project in Church Administration	3
BCA 803	Elective	3
BCA 804	Elective	3
	Total:	15